



Architecture Modification Application

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This is an application requesting approval for modifications or additions to the exterior of a residence. Prior to submitting this form, the homeowner should refer to the Architectural Modification Guidelines to ensure all information is complete as required for review. **All** applications must be submitted to the Architecture Review Committee **10 to 14 days prior** to the Master Board Meeting so the AMC Committee can review for compliance and completeness. Securing ARC and Master Association approval is not a technical approval or in any way a warranty or guarantee of proper installation of any requested modifications. The liability for any executed modification(s) rests solely with the respective homeowner(s) and their technical representative(s). Homeowners are solely liable for any claims including, without limitation, a claim for property damage or personal injury that will result from the requested construction modification(s). The homeowner assumes any risk, financial or otherwise, for signing a contract for services prior to receiving approval from the Master Association Board of Directors.

As a condition precedent to granting approval of any request for a change, alteration, or addition to an existing basic structure, the applicant heirs, and assigns hereto, hereby assume sole responsibility for repairing, replacing, or maintaining any such approval change, alteration or addition. Homeowners are responsible for securing all proper permitting and are to secure a post inspection(s) as required by Lee County code. Homeowners are responsible for cleanup and/or repairs for any damage caused to common grounds or a neighbor's property.

Residence Location (please check)

Single Family Villas Condos/Coach Home

Type of Modification (please check)

- | | | |
|---|--|--|
| <input type="checkbox"/> Driveway/Walkway 130 | <input type="checkbox"/> Fence addition 210 | <input type="checkbox"/> Exterior Painting 190 |
| <input type="checkbox"/> Hurricane Shutters 110 | <input type="checkbox"/> Solar Panel 160 | <input type="checkbox"/> Garage Screen 280 |
| <input type="checkbox"/> Pool/Spa installation 220 | <input type="checkbox"/> Pool heating device 230 | <input type="checkbox"/> Patio/Lanai 320 |
| <input type="checkbox"/> Roof Replacement 310 | <input type="checkbox"/> Gutters 150 | <input type="checkbox"/> Windows 100 |
| <input type="checkbox"/> Garage Doors 140 | <input type="checkbox"/> Screen Enclosure 300 | <input type="checkbox"/> Satellite dish 180 |
| <input type="checkbox"/> Heating/Cooling System 270 | <input type="checkbox"/> Exterior Lights 290 | <input type="checkbox"/> Front Screen Door 260 |
| <input type="checkbox"/> Front Door Paint/Replace 120 | <input type="checkbox"/> Solar Tube & Fan 170 | <input type="checkbox"/> Home Additions 250 |
| <input type="checkbox"/> Generator permanent 240 | | <input type="checkbox"/> Other |
| <input type="checkbox"/> Home Exterior Wall Coverings 200 | | |

Describe in detail the proposed modification. Please refer to the Architectural MODIFICATION Guidelines and attach all needed information. For Villa and Condo/Coach homeowners, please submit this form and attachments to your respective Board prior to submitting it to the AMC.

Office Use Only

Status of Application

Master Assoc. Approval Signature & Date

AMC Approval Signature & Date

Villa Approval Signature & Date

Condo/Coach Approval Signature & Date

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Please Note: A signed and dated copy of the Architectural Specification Page must accompany this request. This ensures that the homeowner has read and understands the specifications and submittal.

Please Note: A signed and dated copy of the Neighbor Consent Form must accompany this request if required. This ensures that the homeowner has secured the neighbor's consent to access across their property for the purpose of this project.

A posted permit is required by Lee County and is also a requirement of Marsh Landing. The posting must be visible from the street (if a permit is required).

It is recommended that all contractors working in Marsh Landing be Licensed, Insured and Bonded.

A request must be made in writing to the **Board of Directors** to extend a modification beyond the scheduled duration. The request must include the reasons for the extension request.

This Architectural approval is valid for six (6) months, after approval letter is received. If the project is not started within this period, the resident must reapply for approval.

Contractor information

Contractor Name.....
Contractor Address.....
Contractor Phone Number.....
Is he Licensed, Insured and Bonded

RESIDENCE OWNERS NAME
Address
Phone Number
Email

BOARD RESPONSE WILL BE SENT TO Marsh Landing address unless indicated differently below.

Property Owner's signature: _____ **DATE:** _____

AMC use only:	
Completed form with required info received Date.....	AMC committee member.....
Site visit may be required to assure that the project meets the submittal request.	
Preconstruction visit:	date:
Comments	
.....	
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Construction visit:	date:
Comments	
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Post construction visit:	date:
Comments	
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